

Mobile Mechanic

Position Description



Position number	Multiple Positions
Directorate	Technical Services
Department	Fleet Services
Immediate Supervisor	Coordinator Fleet Services
Supervising Positions(s)	Mechanical Apprentices
Level	TT 4 – Technical

Position Approval

Sheree Sherry

Chief Financial &
Information Officer

16 / 06 / 2025

Review and Approval Date

Position Objective

Asses, maintain and repair MacDonnell Regional Council (MRC) fleet including cars, trucks and plant and equipment

Key Duties and Responsibilities

- Service and maintain MRC fleet including cars, trucks and plant and equipment
- Regular overnight travel to MRC communities
- Establish and maintain a safe working environment for self and others
- Assist with training and supervision of Mechanical Apprentices
- Update MRC fleet database on a job-by-job basis
- Provide fleet maintenance and upkeep advice to MRC staff
- Plan and organise workload to maximise productivity and meet deadlines, including assisting with remote travel schedules when required
- Assist with procuring parts and supplies
- Develop and maintain positive working relationships with MRC staff, stakeholders and suppliers

Skills and Attributes

- Ability to work effectively in a team
- High level of communication skills to provide key advice to internal stakeholders, within area of expertise
- Operate with a high level of independence
- Strong work ethic and reliability
- Meticulous eye for detail in all mechanical tasks

Role Requirements

Essential

- Completed mechanical trade certification
- Minimum 2 years experience as a qualified mechanic
- Current NT Drivers License
- Demonstrated ability to work in a culturally and linguistically diverse environment
- Ability to obtain and maintain NT Working with Children (Ochre)Card
- Satisfactory completion of a Criminal History Check
- White Card

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Desirable

- Demonstrated experience in working effectively with Indigenous Australians
- HR License
- 4WD Certificate
- Experience with specialist diagnostic equipment
- License to operate a forklift truck
- Previous experience in working for an organisation operating across multiple sites

Travel Requirements

This position is based in Alice Springs and approximately 75% of work time will require travel work in remote communities – including overnight stays – in the MacDonnell Regional Council area of service

Physical Requirements

The role requires the following physical aspects:

- Standing for extended periods
- Working indoors in a workshop environment
- Working outdoors in direct sunlight
- Manual handling of objects above 10Kg
- Travel on unsealed roads for lengthy periods

Employee Declaration

I have read and fully understood the position requirements as outlined in this document.

Signature _____

Date _____

Position Reporting Structure

