

## Cleaner

<b>position number</b>	iChris
<b>status</b>	Casual
<b>network</b>	Services
<b>agreement</b>	Victorian Stand-Alone Community Health Services (Health and Allied Services, Managers and Administrative Officers) Multiple Enterprise Agreement 2022 - 2026
<b>classification</b>	Cleaner (IJ1)
<b>reports to</b>	Practice Manager

<b>about us</b>	cohealth is a not-for-profit community health organisation. We provide health and support services on the East Coast of Tasmania and in Melbourne's CBD, northern and western suburbs.
<b>what we do</b>	Our work aims to improve the health and wellbeing of our communities and address health and social inequality.
<b>our organisation</b>	cohealth is a community health organisation with an ambitious strategic plan. Our mission is to improve health and wellbeing for all and tackle inequality, in partnership with people and the communities they live in.
<b>our people</b>	People who work at cohealth are committed to designing and delivering high quality health care and promoting and protecting human rights.
<b>diversity and inclusion</b>	We want people of all ages, gender identities, sexualities, cultural backgrounds, and abilities to feel safe to bring their whole selves to cohealth. We are a Rainbow Tick Accredited organisation with over 20% of our staff from the LGBTQIA+ community. To find out more about us click <a href="#">here</a>

## network overview

### Services Network

Our vision is for healthy communities and healthy people. We do this by providing care for individuals, community, and society, improving the health and wellbeing of the communities we serve, and addressing inequality in society.

We champion universal health care and human rights and strive for health and social equity. This is what we mean when we say care for all. Care for all is achieved when all people have access to the full range of health services they need, when and where they need them, and without financial hardship.

cohealth's services network delivers strong, people-centred primary and community health care that prioritises individuals and communities experiencing inequality. Our services focus not only on preventing and treating disease and illness, but also on helping to improve wellbeing and quality of life.

## position overview and purpose

cohealth provides medical services nationally and have years of experience working in the Primary Care landscape. The medical practices at Triabunna and Bicheno provide high-quality integrated primary care. The clinics use evidence-based contemporary practice that supports holistic care and partners closely with clients to support health independence.

Reporting to the Practice Manager, the Cleaner will provide high level day-to-day cleaning of the clinic premises in accordance with the [RACGP Infection prevention and control guidelines for general practices](#). This position plays a crucial role in ensuring required Infection and prevention and control standards are maintained in a primary health care setting.

## key accountabilities

<p><b>cleaning services</b></p>	<ul style="list-style-type: none"> <li>• Provide high quality cleaning services that promotes site compliance with the RACGP Infection and Prevention Control Guidelines for general practices</li> <li>• Ensure site is cleaned in accordance with site cleaning schedule</li> <li>• Attend to day to day cleaning needs such as:             <ul style="list-style-type: none"> <li>○ Soft and Hard Floor maintenance (e.g. mopping, vacuuming, scrubbing)</li> <li>○ Damp dusting (high and low)</li> <li>○ Cleaning of walls and windows</li> <li>○ Cleaning of kitchens, toilets and bathroom fixtures and floors.</li> <li>○ Replenishing consumables</li> </ul> </li> </ul>
<p><b>site and team contribution</b></p>	<ul style="list-style-type: none"> <li>• Contribute to overall functioning of Bicheno site and team</li> <li>• Participation in team meetings when able</li> <li>• Ensure cohealth organisational mandatory training requirements are completed</li> <li>• Ensure role specific training requirements are completed</li> <li>• Timely reporting of any hazards, risk, near misses or incidents in accordance with organisational policies and procedures</li> </ul>
<p><b>culture and teamwork</b></p>	<ul style="list-style-type: none"> <li>• Champion cohealth's culture to promote teamwork, employee development and empowerment in order to foster a culture of high performance and a workforce which demonstrates behaviours consistent with cohealth's values</li> </ul>
<p><b>quality and continuous improvement</b></p>	<ul style="list-style-type: none"> <li>• Contribute to the principles of continuous improvement as contained in cohealth's quality system and ensure compliance with cohealth policies/procedures</li> <li>• Contribute to the implementation and improvement of the quality systems within cohealth, in particular the Services Network, and ensure compliance with documented procedures and processes</li> </ul>
<p><b>health &amp; safety compliance</b></p>	<ul style="list-style-type: none"> <li>• Uses cleaning equipment/machinery and supplies in a safe and efficient manner and in accordance with provided training</li> <li>• Ensure cleaning machinery/equipment is cleaned as required</li> <li>• Provide and maintain a working environment that, as far as reasonably practicable, is safe and without risks to the health, safety and wellbeing of all (employees, contractors, volunteers)</li> <li>• Maintain awareness of and compliance with health and safety policies and procedures to maintain a safe working environment</li> <li>• Take corrective action to remedy safety hazards or risks and restore a safe working environment</li> </ul>

### position requirements

- Working with Vulnerable People Check (Tasmania)
- Nationally Coordinated Criminal History Check (NCCHC)
- Tasmanian Driver's License
- Immunisation Category B

### key selection criteria

- Demonstrated knowledge of cleaning practices, techniques and equipment including knowledge of hygiene standards and universal precautions
- Current knowledge and awareness of chemicals and chemical handling procedures and ability to contribute towards maintenance of site MSDS register
- Demonstrated knowledge of manual handling principles and techniques and ability to perform manual handling activities
- Demonstrated ability to manage time and prioritise tasks while working as a team or individually with limited supervision
- Demonstrated ability to communicate effectively in writing and verbally
- Demonstrated ability to manage time and prioritise tasks while working as a team or individually with limited supervision
- Previous cleaning experience and training in a hospital, healthcare, aged care or commercial environment
- Strong belief and personal alignment in cohealth Values and Mission
- Completion of or commitment to undertake specified Australian Commission of Safety and Quality in Healthcare – Infection prevention and control, advanced education e-learning modules [Desirable]

*cohealth is a child safe and equal opportunity employer that offers generous salary packaging and opportunity to undertake professional training and development opportunities. Aboriginal and Torres Strait Islander people, and those who speak languages other than English are encouraged to apply.*

**document No:**

**Version 1.0**

**owner:**

Tasmanian Operations Lead



<b>review date:</b>	28 May 2026
<b>approved by:</b>	Katie Pennington – TAS Operations Lead

