

Podiatrist

position number	iChris	
status	Part Time, Fixed term (TP)	Full Time, Fixed term (FT)
FTE	Up to 1.0	
network	Services	
agreement	Victorian Stand Alone Community Health Centres Allied Health Professionals Enterprise Agreement 2017 - 2021	
classification	Grade 2	
reports to	Program Facilitator – Allied Health Central	

about us	cohealth is a not-for-profit community health organisation. We provide health and support services in Melbourne's CBD, northern and western suburbs, and on the East Coast of Tasmania.
what we do	Our work aims to improve the health and wellbeing of our communities and address health and social inequality.
our organisation	cohealth is a community health organisation with an ambitious strategic plan. Our mission is to improve health and wellbeing for all and tackle inequality, in partnership with people and the communities they live in.
our people	People who work at cohealth are committed to designing and delivering high quality health care and promoting and protecting human rights.
diversity and inclusion	We want people of all ages, gender identities, sexualities, cultural backgrounds, and abilities to feel safe to bring their whole selves to cohealth. We are a Rainbow Tick Accredited organisation with over 20% of our staff from the LGBTQIA+ community. To find out more about us click here

network overview

Services Network

The Services Network is responsible for delivering a wide range of health and social support services in Melbourne's CBD, northern and western suburbs, and the East Coast of Tasmania.

position overview and purpose

The Podiatrist is responsible for providing quality community-based Podiatry services. This includes assessment, diagnosis and treatment of clients with foot related / lower limb disorders. The Podiatrist will have the knowledge and ability to treat foot related conditions resulting from diabetes, peripheral vascular disease and other high risk foot complications.

The Podiatrist will work within a multidisciplinary team to provide holistic, client centred and coordinated healthcare. Using a strengths-based approach cohealth the Podiatrist will collaborate with clients, their carers and other service providers, to develop meaningful care plans. This position will be based at our Kensington and Niddrie sites, however, may be required to travel to other sites.

Drawing on the findings of the podiatry assessment and the care planning process, treatment is provided utilising appropriate evidenced based interventions. This includes a focus on educating and empowering clients to adopt self-management strategies to improve their health which is underpinned by health literacy principles.

key accountabilities

<p>key accountability #1</p>	<p>Direct Care Services</p> <ul style="list-style-type: none"> • Provide high quality Podiatry services to clients and groups of clients in accordance with agreed targets. • Provide a high quality and flexible Podiatry services to clients from marginalised backgrounds. • Provide a welcoming environment where the consumers are able to inquire and learn about a range of health related matters and engage in self-management. • Participate in multidisciplinary coordinated care activities to meet the needs of the target group. • Refer, consult and liaise with staff within the organisation and other local agencies to ensure a holistic multi disciplinary approach to health care provision. • Develop, review and evaluate Podiatry direct care and health promotion programs using a codesign approach. • Provide Podiatry consultancy where appropriate. • Incorporate health education into direct care contacts, using health literacy principles. • Participate in and contribute to quality student supervision and related tasks to support podiatry student placement and professional skill development. • Provide Allied Health Assistant supervision and Grade 1 Podiatry supervision which results in increased confidence, skill level, self-awareness and job satisfaction for the supervisee, as required. • Perform other duties consistent with the aims and objectives of cohealth as directed by the program coordinator.
<p>key accountability #2</p>	<p>Health Education & Health Promotion</p> <ul style="list-style-type: none"> • Contribute to and participate in health education and promotion programs aimed at maximising good health and preventing illness in accordance with program development and evaluation strategies in response to community needs. • Liaise with the Prevention and Population Health Team as appropriate. • Act as an advocate for individual clients/groups of clients as appropriate. • Establish and maintain effective working relationships with stakeholders and regularly participate in team and organisational activities.
<p>key accountability #3</p>	<p>Quality Improvement</p> <ul style="list-style-type: none"> • Ensure safety and maintenance of podiatry equipment and supplies; • Adhere to infection control policy.

	<ul style="list-style-type: none"> • Participate in Podiatry professional development. • Develop and lead organisational and discipline-specific Quality Improvement activities.
<p>key accountability #4</p>	<p>Administrative Responsibilities</p> <ul style="list-style-type: none"> • Maintain and complete client files and statistical/program records in keeping with the organisation's policy and funding requirements. • Have appropriate knowledge of the funding agreements underpinning their role and be accountable to meeting those requirements. • Participate in the recruitment and selection of staff as appropriate. • Monitor and order educational materials, literature and clinic supplies. • Fulfil the requirements of the Team Care Arrangement if seeing clients referred into MBS funded sessions. • Ensure correct billing for clients if undertaking MBS funded sessions. • Actively participate in Podiatry department grant application and acquittal processes. • Independently manage stock and maintain current ordering processes with budgetary constraints.
<p>key accountability #5</p>	<p>Team & Policy Development</p> <ul style="list-style-type: none"> • Participate in multi-disciplinary team meetings and Podiatry team meetings. • Develop and deliver appropriate health strategies and information for clients. • Participate in the planning, development and evaluation of Podiatry and MDT services. • Professional conduct in the execution of all duties by regulating own behaviour and understanding organisational structure and culture. • Establish and maintain effective working relationships with stakeholders and regularly participate in team and organisational activities.
<p>culture and teamwork</p>	<ul style="list-style-type: none"> • Champion cohealth's culture to promote teamwork, employee development and empowerment in order to foster a culture of high performance and a workforce which demonstrates behaviours consistent with cohealth's values.
<p>quality and continuous improvement</p>	<ul style="list-style-type: none"> • Contribute to the principles of continuous improvement as contained in cohealth's quality system and ensure compliance with cohealth policies/procedures.

position requirements

- Tertiary qualification in Podiatry
- Registered with Australian Health Practitioner Regulation Agency (AHPRA), or eligible to register
- Demonstrated clinical competency in the areas of biomechanical assessment, nail surgery, diabetes assessment and wound management.
- Ability to work effectively across a multi-disciplinary service and with a wide range of diverse client groups, forming collaborative working relationships, as well as an ability to work independently
- Demonstrated capacity to manage competing priorities and to deliver high quality outcomes.
- Ability to strengthen key agency partnerships.
- Demonstrated knowledge of health literacy principles.
- Understand budget parameters and where possible present possible strategies for improvement.
- Sound decision making skills with a focus on identifying and understanding issues, problems and opportunities.
- Be conversant with computer systems and other technology relevant to the position.
- Working with Children's Check (WWCC)
- Participation in the NDIS worker screening checks where applicable
- Victoria Police Check Current
- Victorian Driver's License
- Immunisation Category A and proof of COVID vaccination to be produced for sighting upon request

quality & safety

- Contribute to the implementation and improvement of the quality systems within cohealth, in particular the Services Network, and ensure compliance with documented procedures and processes.

health & safety compliance

- Provide and maintain a working environment that, as far as reasonably practicable, is safe and without risks to the health, safety and wellbeing of all (employees, contractors, volunteers).
- Maintain awareness of and compliance with health and safety policies and procedures to maintain a safe working environment.
- Take corrective action to remedy safety hazards or risks and restore a safe working environment

others

key selection criteria

- Excellence in the delivery of community based and outreach dietetics services and demonstrated ability to work effectively across a multi-disciplinary service and with marginalised clients, including CALD groups.



- Current registration with Australian Health Professionals Regulation Agency as a Podiatrist, or eligible to register.
- Demonstrated understanding and commitment to the principles of community health and principles of chronic disease management.
- Knowledge and skills in program planning, implementation and evaluation.
- Commitment to professional development and quality improvement.
- Experience in supervision including the supervision of Podiatry students, grade 1 Podiatrists and/or Allied Health Assistants.
- Highly developed communication and interpersonal skills.
- Demonstrated commitment to community participation and ongoing engagement with consumers.
- Well-developed computer skills.
- A current Drivers Licence.
- Strong belief and personal alignment in cohealth Values and Mission

cohealth is a child safe and equal opportunity employer that offers generous salary packaging and opportunity to undertake professional training and development opportunities. Aboriginal and Torres Strait Islander people, and those who speak languages other than English are encouraged to apply.

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