



Senior Project Officer– Embrace

Reports to: Senior Program Manager – Embrace
Date: October 2024
Duration: Part-time 0.8FTE or Full-time (L5 SCHADS)

Mental Health Australia

Mental Health Australia's values are: curiosity, courage and connection. These guide all our work.

Embrace Multicultural Mental Health (the Embrace Project) is run by Mental Health Australia and provides a national focus on mental health and suicide prevention for people from culturally and linguistically diverse (CALD) backgrounds.

It provides a national platform for Australian mental health services and multicultural communities to access resources, services and information in a culturally accessible format.

The Embrace Project aims to improve the accessibility and quality of mental health services for people from culturally and linguistically diverse (CALD) backgrounds, by supporting mental health service providers to improve cultural responsiveness and accessibility of mental health services.

Key objectives include:

- CALD consumers and carers effectively participate at all levels of mental health service planning, delivery, and evaluation.
- Improved outcomes in access, coordination across the continuum of care, quality and safety for CALD mental health consumers, carers, and their families.
- Increased mental health awareness, knowledge, and capacity in CALD communities via culturally inclusive promotion, prevention, and early intervention initiatives.
- A culturally responsive and diverse mental health workforce which is supported to deliver culturally and linguistically inclusive practice.

Position Purpose

This position is responsible for supporting the service sector with the implementation of the Framework for Mental Health in Multicultural Australia (Framework), the ongoing development of the Framework and monitoring of its efficacy. The role will also focus on developing key relationships with state and territory mental health services and Primary Health Networks.

The position is also responsible for assisting with the design, implementation and delivery of other projects in accordance with the Embrace Project's annual Activity Work Plan and contractual responsibilities.

Position Responsibilities

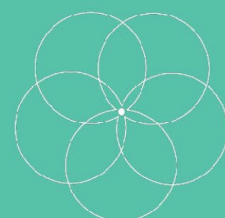
Working closely with the Senior Program Manager - Embrace:

Project Management

- Provide support to mental health and suicide prevention services to implement and embed the Framework and continue to develop and tailor Embrace's approach to working with organisations.
- Coordinate ongoing development of the Framework, ensuring that it is broadly accessible across services and service types and that the supporting resources reflect current best practice.
- Coordinate project initiatives related to increasing sector awareness of the Embrace Project and Framework implementation across Australia
- Develop and foster key relationships and engage with state and territory mental health and suicide prevention services and Primary Health Networks, with a focus on sector capacity building and knowledge sharing, including through the facilitation of webinars and Communities of Practice.
- Assist the Senior Program Manager in planning, implementing and managing a range of projects within resourcing, timeline and budget parameters to achieve established milestones.
- Excellent organisational and time management skills, and a demonstrated capacity to work independently with minimal direction and collaboratively in a small team environment

Advocacy and resource development

- Support engagement with and collation of key messages from the mental health and multicultural health sector to inform Embrace initiatives and other project initiatives as required/assigned.



- Ensure the views of those groups within the sector who are particularly marginalised, such as CALD consumers and carers, are consulted on Project development, design, implementation and evaluation.

Research and administration

- Contribute to and assist with the design, implementation, delivery and evaluation of the Embrace Project, including project deliverables and reporting requirements in accordance with activity workplans
- Engage project advisory groups and other relevant expert groups and organisations to inform Embrace Project initiatives
- Conduct research and/or undertake analysis/design for the development and maintenance of projects as required.
- Represent the Project at conferences and other key forums as required

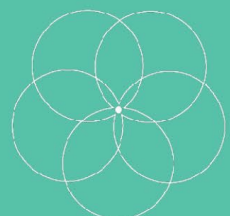
Corporate Requirements

- Participate as an effective team member within Mental Health Australia, including assisting other members of the team when required
- Demonstrate a strong commitment to a quality culture, implementing standards of excellence and a continuous improvement focus
- Support and promote a strong health and safety culture by ensuring all work activities are performed in compliance with the organisation's Work Health and Safety Policy
- Reinforce and promote the principles of Equal Employment Opportunity and diversity in the workplace by ensuring that all employees and stakeholders are treated with dignity and respect
- Be conversant with policies and procedures relevant to this position and workplace
- Undertake other general duties commensurate with skills, knowledge and experience.
- Able to demonstrate values consistent with Mental Health Australia

Skills, Knowledge and Experience

The candidate characteristics for this position include:

- Tertiary qualifications and/or demonstrated extensive experience in a related discipline (e.g. project management, policy, mental health, multicultural health)
- Experience in the mental health or suicide prevention service sector and the practical application of culturally responsive service provision



- Strong working knowledge of the issues affecting the mental health and wellbeing of people from CALD backgrounds
- Sound experience in engaging effectively and working collaboratively with a range of stakeholders, and the ability to build and maintain productive and professional relationships
- Highly developed interpersonal skills and the ability to communicate effectively (written and verbal) with a diverse range of people to develop and share concepts, information and ideas successfully
- Demonstrated initiative and judgement in the selection and application of established principles, policies and work methods

Desirable characteristics include:

- Knowledge and understanding of policies and issues relevant to the mental health system/suicide prevention and/or reforms in Australia
- Knowledge and understanding of the multicultural sector, and current priorities and initiatives nationally

