



HIGHVIEW COLLEGE  
21 Kars Street  
Maryborough  
VIC, 3465

highview@highview.vic.edu.au

T: 03 5459 1000  
F: 03 5459 1099

# Teacher of English/Humanities

## **Our Vision, Mission and Values.**

Highview College aspires to be an exceptional, coeducational school founded on Christian values. We are an inclusive community that welcomes families from all faiths.

Our core values are; **G**rowth **R**espect **A**spiration **C**ompassion **E**xcellence guiding everything we do.

## **Child Safe Statement:**

Highview College is committed to creating and maintaining a child safe environment in which all students, including Aboriginal children, students from culturally and/or linguistically diverse backgrounds, students in out-of-home care, LGBTIQ+ students and students with a disability, feel safe and are safe.

Highview actively promotes the safety and wellbeing of all students, and all staff members are committed to protecting students from abuse or harm in the College environment, in accordance with our legal obligations including child safe standards.

A condition of employment is that all staff are deemed to be persons suitable to work with children.

Highview College has Child Safe Policies and a Child Safe Code of Conduct. All staff members of the school are subject to and expected to comply with the Child Safe Policies and the Child Safe Code of Conduct.

## **Position Overview:**

The primary role of a classroom teacher is to foster a positive learning environment to our learners. A classroom teacher will be responsible for all aspects of teaching and learning, planning, assessment, and reporting for their classes and will work collaboratively with their faculty members to plan and deliver a rigorous curriculum underpinned by our teaching and learning philosophy and our wellbeing program.

## **KEY RESPONSIBILITIES AND DUTIES**

### **1. CLASSROOM TEACHING**

1.1 Ensure a learning culture is developed in the classroom that facilitates academic excellence and allows each student to achieve to their potential.

1.2 Effectively develop the knowledge, skills and attitudes of students in accordance with the aims of the College.

1.3 Make use of appropriate and relevant data in order to develop differentiated curriculum so that learning programs cater for students at all levels.

1.4 Contribute to the development and implementation of assessment strategies and provide meaningful feedback to students.



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1.5 Utilise SEQTA to maintain records of student coursework and progress in each unit of study and provide written and oral reports in accordance with the College's Assessment and Reporting policies and procedures.

1.6 Develop and maintain up-to-date documentation of units being taught, in accordance with the guidelines established within each subject area and recorded in the College curriculum documents.

1.7 Incorporate the use of IT in learning programs.

## **2.CO-CURRICULAR PROGRAM**

2.1 To actively enrich curriculum experience through providing curriculum-related enrichment activities including excursions, guest speakers/presenters, camps, authentic learning opportunities, community links, etc

## **3. STUDENT WELLBEING AND BEHAVIOUR MANAGEMENT**

3.1 To establish a culture of respect by establishing explicit behaviour and learning expectations in accordance with the College's policies and procedures.

3.2 Counsel students as required in the areas of study habits and general behaviour, referring students to DELTA mentors and Heads of year if required.

3.3 Work to develop and maintain an environment which supports and develops students' self-esteem.

## **4. PROFESSIONAL LEARNING**

4.1 Accept responsibility for personal Professional Learning and for ensuring that the appropriate knowledge and skills required for each teaching area are kept up to date.

4.2 Participate in the College's Professional Learning Program/Activities.

4.3 Participate in the College's annual Staff Review process.

4.4 Record involvement in all Professional Learning activities for the purpose of VIT Registration.

## **5. ADMINISTRATION**

5.1 Implement the College policies and procedures, in all areas, including punctuality, the management of student behaviour, Occupational Health & Safety, and Reporting and Assessment.

## **CONDITIONS OF EMPLOYMENT**

Employment is conditional on being registered with the Victorian Institute of Teaching and maintaining that registration

All teachers are expected to attend their allocated before-school, recess, lunchtime and/or after-school supervision duties



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### **Flexible Working Arrangements:**

We recognize the importance of work-life balance and offer flexible working arrangements to support our staff. This includes the possibility of part-time work, job-sharing, or other flexible scheduling options, subject to the operational needs of the school.

### **How to Apply:**

Please follow the link below to apply.

<https://highview.recruitment.com.au/Careers>

Highview College is an equal opportunity employer and encourages candidates from all backgrounds to apply. We celebrate diversity and are committed to creating an inclusive environment for all employees. This part-time position welcomes candidates with relevant experience and skills, providing an opportunity for professional growth within our dynamic organization.